

**RFP # 2013-IV&V-02****Independent Verification & Validation Consultant Services RFP****Proposer Questions and Agency Answers****October 01, 2013**

<b>Question ID:</b>	1
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	Does the Agency consider a contract employee (a self-employed independent contractor) to be a subcontractor?
<b>Section Number:</b>	General
<b>RFP Page Number:</b>	N/A
<b>AGENCY Answer:</b>	The AGENCY will define a subcontractor as any third party contracted by the Proposer to perform the contract work described in the RFP, whether a small portion of the work or a large portion of the work. If anyone or company other than the winning proposer performs the work, that person/company would be a subcontractor.
<b>Question ID:</b>	2
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	Will the Agency provide office space for the IV&V Consultant team?
<b>Section Number:</b>	General
<b>RFP Page Number:</b>	N/A
<b>AGENCY Answer:</b>	Yes.
<b>Question ID:</b>	3
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	Please clarify the structure of the three required “major sections.” Does the Agency want a single document that contains the three sections? Or should proposers submit three separate documents – one for Qualifications and Experience, one for Technical Requirements, and one for Cost?
<b>Section Number:</b>	3.1.1
<b>RFP Page Number:</b>	17
<b>AGENCY Answer:</b>	PROPOSERS shall submit the three major sections in separately bound documents in a sealed package with the required amount of copies as described in the Proposal Format and Content Requirements Section.

<b>Question ID:</b>	4
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	Should the hardcopy of the Cost Proposal be submitted in a separately sealed envelope?
<b>Section Number:</b>	3.2.4
<b>RFP Page Number:</b>	18
<b>AGENCY Answer:</b>	The Cost Proposal shall be submitted as a separately bound document as part of the overall Proposal package described in Section 3.2.4.
<b>Question ID:</b>	5
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	<p>This section requires a description and contact information for three contracts in addition to the three references provided in response to RFP § 4.5.1.</p> <p>Will the Agency contact the clients identified in RFP § 4.6.1?</p>
<b>Section Number:</b>	4.6.1
<b>RFP Page Number:</b>	32
<b>AGENCY Answer:</b>	The AGENCY reserves the right to contact the listed State and/or Local Governmental Contractual entities listed in Section 4.6 by the PROPOSER.
<b>Question ID:</b>	6
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	<p>The RFP requirement is, "Designation of the individual as a Contract employee (compensation paid by an organization other than the PROPOSER submitting this Proposal) or staff (compensation paid by the PROPOSER submitting this Proposal); <b>and</b>"</p> <p>Is information missing from this requirement, or should the word "and" be deleted?</p>
<b>Section Number:</b>	4.7.2.4
<b>RFP Page Number:</b>	34
<b>AGENCY Answer:</b>	The word "and" at the end of Section 4.7.2.4 should be deleted.
<b>Question ID:</b>	7
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	According to the procurement schedule, this contract would be effective 3/1/2014. However, according to the dates presented in Section 5.3.2.6, Phases 1 and 2 will be completed, as well as part of Phase 3 at the start of this contract. Are the time periods presented in this section still correct? If so, please verify which phases should be included in the project plan. If they are not correct, please provide further clarification.

<b>Section Number:</b>	5.3.2.6
<b>RFP Page Number:</b>	55
<b>AGENCY Answer:</b>	The times for the E&E Project Phases listed in Section 5.3.2.6 are presented correctly. The awarded PROPOSER at a minimum should plan for Phase III and IV with possible amendments as described in Section 1.2.
<b>Question ID:</b>	8
<b>Date Question Asked:</b>	09/24/2013
<b>Question:</b>	Would the State of Alabama consider alternative performance sureties to the ones listed in Section 6.1.12, such as a payment holdback?
<b>Section Number:</b>	6.1.12
<b>RFP Page Number:</b>	60
<b>AGENCY Answer:</b>	No.
<b>Question ID:</b>	9
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please clarify if Cost Proposal shall be in a sealed separate proposal or are all 3 sections in the same proposal response?
<b>Section Number:</b>	3.1.1
<b>RFP Page Number:</b>	17
<b>AGENCY Answer:</b>	The Cost Proposal shall be submitted as a separately bound document as part of the overall Proposal package described in Section 3.2.4.
<b>Question ID:</b>	10
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	May the PROPOSERS include appendices for sample documents and additional required documentation?
<b>Section Number:</b>	3.12
<b>RFP Page Number:</b>	17
<b>AGENCY Answer:</b>	Yes. Such Appendices must be attached as part of the major Section in which the Appendix is referenced.
<b>Question ID:</b>	11
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	RFP states in sections 3.2.5 RFP Proposal Sheet and 4.1 Transmittal Letter need to be notarized; please confirm those are the only documents in the proposal response needed to be notarized
<b>Section Number:</b>	3.2.4.1
<b>RFP Page Number:</b>	19
<b>AGENCY Answer:</b>	The RFP requires three notarizations as described in Sections 3.2.5, 4.1, and 4.2.3.

<b>Question ID:</b>	12
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Does the PROPOSER need to include completed Attachment 9.2?
<b>Section Number:</b>	4.2
<b>RFP Page Number:</b>	26
<b>AGENCY Answer:</b>	As described in Section 3.3, "If a PROPOSER cannot comply with a requirement of the RFP, PROPOSER must complete Attachment 9.2, Proposer Exceptions..."
<b>Question ID:</b>	13
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Does the PROPOSER need to include a copy of the completed filing Disclosure Statement with response?
<b>Section Number:</b>	4.2.3
<b>RFP Page Number:</b>	26
<b>AGENCY Answer:</b>	As described in Section 4.2.3, "The Alabama Disclosure Statement must be filled out by the PROPOSER as well as any Subcontractors and must be submitted with the Proposal and attached to the Proposer Qualifications and Experience Section."
<b>Question ID:</b>	14
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	The "and" at the end of the text suggests that there may be additional text for this subsection. Please clarify.
<b>Section Number:</b>	4.7.2.4
<b>RFP Page Number:</b>	34
<b>AGENCY Answer:</b>	The word "and" at the end of Section 4.7.2.4 should be deleted.
<b>Question ID:</b>	15
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	The RFP sections are listed as 5.3.2 Project Approach and 5.3.3 Roles and Responsibilities Strategies. Please clarify if the response should follow the bullets listed on page 37, Section 5 or follow the actual section numbering of section 5.
<b>Section Number:</b>	5
<b>RFP Page Number:</b>	37 and 55
<b>AGENCY Answer:</b>	The PROPOSER must respond to each Section as described in Section 1.4.
<b>Question ID:</b>	16
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Should there be a comma inserted between "Testing" and

	“Interface” and should the comma between “Interface” and “Testing” be deleted?
<b>Section Number:</b>	5.2.1.7.4
<b>RFP Page Number:</b>	45
<b>AGENCY Answer:</b>	A comma should be inserted between “Testing” and “Interface” and the comma between “Interface” and “Testing” should be deleted. 5.2.1.7.4 should read as follows: “Validate System Integration Testing, Interface Testing, Pilot Operations, and Operational Readiness Assessment.”
<b>Question ID:</b>	17
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Since many of the other IV&V Tasks (5.2.1.2 – 5.2.1.8 and 5.2.1.10 – 5.2.1.11) all require verification and validation of E&E Project Deliverables (Draft and Final) the IV&V Proposer Documentation Responsibilities listed in Section 5.2.1.9 seem somewhat redundant with the E&E Deliverable V&V responsibilities. Please identify the E&E documentation to be addressed by requirement 5.2.1.9 that is not included in the other IV&V Proposer Responsibilities.
<b>Section Number:</b>	5.2.1.9
<b>RFP Page Number:</b>	46
<b>AGENCY Answer:</b>	All requirements are defined in the RFP. Any Proposal should reflect the ability and cost of the PROPOSER to provide the requested services.
<b>Question ID:</b>	18
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Reconciliation of the deliverables listed in the IV&V Proposer Responsibilities in Section 5.2.1.1-5.2.1.12 and the IV&V Proposer Deliverables listed in 5.2.1.13 requires some clarification with regards to the IV&V Strategy and Methodology and Updates for many of the V&V Tasks. For example, 5.2.1.1.1 reads “Provide a comprehensive IV&V Strategy and Methodology for the IV&V Management Task.” In the chart provided in 5.2.1.13, indicates that the deliverable is an Update to the Strategy and Methodology for Project Management Task. We assume that since this is the first IV&V Task, the Strategy and Methodology produced for the Project Management Task would address all 12 IV&V Tasks including Project Management. We also assume that an update would be provided at the beginning or just prior to beginning the IV&V of the remaining tasks as indicated in the chart provided in 5.2.1.13. However, the IV&V Proposer Responsibilities listed in section 5.2.1.2 – 5.2.1.6 and 5.2.1.8 – 5.2.1.11 indicates a separate Strategy and Methodology and an Update for each

	IV&V Task. Please clarify the deliverables required for the IV&V Strategy and Methodology and any update to that Strategy and Methodology.
<b>Section Number:</b>	5.2.1.13
<b>RFP Page Number:</b>	47-49
<b>AGENCY Answer:</b>	The IV&V Strategy and Methodology must all address all IV&V Project task listed in the IV&V Deliverables, Section 5.2.1.13.
<b>Question ID:</b>	19
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please clarify the expectations for IV&V with regard to maintaining “compliance of the agreed upon requirements”
<b>Section Number:</b>	5.2.1.7.1
<b>RFP Page Number:</b>	44
<b>AGENCY Answer:</b>	These requirements refer to the E&E Project development requirements.
<b>Question ID:</b>	20
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	What is the place of performance for project status meetings identified in this section?
<b>Section Number:</b>	5.2.1.1.5
<b>RFP Page Number:</b>	42
<b>AGENCY Answer:</b>	Typically, the place of performance for project status meetings can occur onsite or via teleconference.
<b>Question ID:</b>	21
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	How often, or how many project status meetings should be planned?
<b>Section Number:</b>	5.2.1.1.5
<b>RFP Page Number:</b>	42
<b>AGENCY Answer:</b>	As described in Section 5.1.2, the AGENCY utilizes an agile development process and therefore cannot determine the number of required meetings.
<b>Question ID:</b>	22
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Can the PROPOSER monitor the requirements during Sprint sessions remotely, via telecon or other remote access?
<b>Section Number:</b>	5.2.1.3.3
<b>RFP Page Number:</b>	43
<b>AGENCY Answer:</b>	Yes. However, the AGENCY reserves the right to request onsite requirements validation.

<b>Question ID:</b>	23
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	What is the place of performance for scheduled meetings and walk-through of E&E Project team presentations and deliverables?
<b>Section Number:</b>	5.2.1.3.4
<b>RFP Page Number:</b>	43
<b>AGENCY Answer:</b>	Typically, the place of performance for project status meetings can occur onsite or via teleconference.
<b>Question ID:</b>	24
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Will any artifacts or documents from the ADPH Scrum activities related to the E&E Project be made available in the Bidder Library?
<b>Section Number:</b>	5.1.2
<b>RFP Page Number:</b>	41
<b>AGENCY Answer:</b>	No.
<b>Question ID:</b>	25
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Page 25 states that Additions and exceptions to the standard terms and conditions are not allowed, however, there is Section 9.2 Proposal Exceptions. Are exceptions to the terms and conditions allowed?
<b>Section Number:</b>	4.1.8 and 9.2
<b>RFP Page Number:</b>	25 and 77
<b>AGENCY Answer:</b>	As described in Section 4.1.8, "Additions or exceptions to the standard terms and conditions are not allowed."
<b>Question ID:</b>	26
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	This section requires a statement agreeing to comply with the general terms and conditions in Section 8. We are willing to make such a statement, but if selected as the winning bidder we would like the opportunity to negotiate additional terms and conditions that do not appear to be addressed by Section 8. For example, we would like to see a provision for limitations on the Contractor's liability and a provision that protects the Contractor's rights to its pre-existing intellectual property. May we include in our response a list of proposed additional contract terms to be negotiated with the State?
<b>Section Number:</b>	4.1.8
<b>RFP Page Number:</b>	25

<b>AGENCY Answer:</b>	As described in Section 4.1.8, "Additions or exceptions to the standard terms and conditions are not allowed."
<b>Question ID:</b>	27
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	From time to time we contract with individuals or small consulting firms to provide services to us in a staff augmentation role. We may use these non-employee, independent consultants to provide a portion of the proposed services for this project. Would the State consider these non-employee consultants to be subcontractors as that term is used throughout the RFP? Or can we consider them Contract employees as described in Section 4.7.2.4 and count them as part of prime contractor team for % of contract?
<b>Section Number:</b>	4.1.9 and 4.7.2.4
<b>RFP Page Number:</b>	26 and 34
<b>AGENCY Answer:</b>	The AGENCY will define a subcontractor as any third party contracted by the Proposer to perform the contract work described in the RFP, whether a small portion of the work or a large portion of the work. If anyone or company other than the winning proposer performs the work, that person/company would be a subcontractor.
<b>Question ID:</b>	28
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Will the State share the GAP analysis that has been performed indicating the changes to be made for ACA compliance?
<b>Section Number:</b>	5.1.1
<b>RFP Page Number:</b>	40
<b>AGENCY Answer:</b>	No.
<b>Question ID:</b>	29
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Who is performing the DDI services for the eligibility system? Is this an internal development project or is the State using an outside vendor?
<b>Section Number:</b>	
<b>RFP Page Number:</b>	
<b>AGENCY Answer:</b>	The Alabama Department of Public Health is performing the DDI services for the E&E Project. This is an internal development project. Please refer to Section 5.1.1 of the RFP.
<b>Question ID:</b>	30
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Can the State share information regarding the type of



	documentation that has been completed on the eligibility project to date? Is this information available in a bidder's library?
<b>Section Number:</b>	5.1.2
<b>RFP Page Number:</b>	44
<b>AGENCY Answer:</b>	The AGENCY has complied with CMS on IT Gate Reviews. This information will not be available in a bidder's library.
<b>Question ID:</b>	31
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	The IV&V Deliverables Table only includes the "Update" tasks for the IV&V Strategy and Methodology tasks for each Project Task. Should the initial IV&V Strategy and Methodology documents provided for each task also be included as deliverables?
<b>Section Number:</b>	5.2.1.13
<b>RFP Page Number:</b>	48
<b>AGENCY Answer:</b>	As described in Section 5.2.1.1, PROPOSERS must provide the comprehensive IV&V Strategy and Methodology document as a deliverable of the Project Management Task and should be added to the IV&V Deliverable table in Section 5.2.1.13.
<b>Question ID:</b>	32
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Are the dates in the project timeline correct? If not, what are the dates for each phase?
<b>Section Number:</b>	5.3.2.6
<b>RFP Page Number:</b>	55
<b>AGENCY Answer:</b>	The times for the E&E Project Phases listed in Section 5.3.2.6 are presented correctly.
<b>Question ID:</b>	33
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Will hourly rates be included as part of the cost proposal scoring?
<b>Section Number:</b>	6
<b>RFP Page Number:</b>	59
<b>AGENCY Answer:</b>	As described in Section 6, "PROPOSERS must use Attachment 9.7 – Cost Proposal Template I and Attachment 9.8 – Cost Proposal Template II to submit proposed costs." As described in Section 6.1.11, only the overall cost proposal, which refers to the Total Fixed Price in Cost Proposal Template II, will be used for scoring purposes. Hourly Rates provided as part of Cost Proposal Template I may or may not be used by the AGENCY for additional work that was not included in the original scope of work.

<b>Question ID:</b>	34
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	<p>This section refers to contract negotiations in a couple of places.</p> <p>A. Is the State willing to negotiate any of the terms and conditions in Section 8, General Terms and Conditions?</p> <p>B. Is the State willing to negotiate additional contract terms and conditions that are not covered by Section 8?</p>
<b>Section Number:</b>	7.3
<b>RFP Page Number:</b>	63
<b>AGENCY Answer:</b>	As described in Section 4.1.8, "Additions or exceptions to the standard terms and conditions are not allowed."
<b>Question ID:</b>	35
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	<p>The last paragraph of this section requires the Contractor to sign a Business Associate Agreement.</p> <p>A. Does the State anticipate that the Contractor will need access to protected health information (PHI) in order to provide the proposed services?</p> <p>B. If access to PHI is not necessary to provide the services, will the State withdraw the requirement for a Business Associate Agreement?</p>
<b>Section Number:</b>	8.5
<b>RFP Page Number:</b>	67
<b>AGENCY Answer:</b>	<p>A. It is possible, that the awarded PROPOSER will have access to PHI.</p> <p>B. N/A</p>
<b>Question ID:</b>	36
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	<p>This section establishes requirements for those to whom Social Security information is or may be disclosed.</p> <p>Does the State anticipate that the Contractor will need access to Social Security information in order to provide the proposed services?</p>
<b>Section Number:</b>	8.7
<b>RFP Page Number:</b>	68
<b>AGENCY Answer:</b>	It is possible, that the awarded PROPOSER will have access to Social Security information.
<b>Question ID:</b>	37
<b>Date Question Asked:</b>	09/25/2013

<b>Question:</b>	If there are requirements that we would like to negotiate in the Business Associate Addendum (if selected as the winning bidder), may we list those as exceptions in our proposal?
<b>Section Number:</b>	9.6
<b>RFP Page Number:</b>	86
<b>AGENCY Answer:</b>	No.
<b>Question ID:</b>	38
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	The RFP requests audited financial statements from the proposer. We are a privately held entity and therefore do not product audited financial statements. Our statements are prepared by an independent CPA and conform to Generally Accepted Accounted Standards. The accountant will attest to the accuracy of the financial statements. Is this sufficient for Alabama's purposes?
<b>Section Number:</b>	4.4.2
<b>RFP Page Number:</b>	29 and 30
<b>AGENCY Answer:</b>	Yes.
<b>Question ID:</b>	39
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Is a completed Beason-Hammon Certificate of Compliance due with the proposal submission or after contract award?
<b>Section Number:</b>	1.11
<b>RFP Page Number:</b>	12
<b>AGENCY Answer:</b>	As described in Section 1.10, "Before a Contract pursuant to this RFP is signed, the PROPOSER must hold all necessary, applicable business and professional licenses to do business in the State of Alabama." This includes compliance with the Beason-Hammon Alabama Taxpayer and Citizen Protection Act.
<b>Question ID:</b>	40
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Are the three "major sections" to be separately bound and separately sealed? If so, are you requiring the same number of copies for each major section?
<b>Section Number:</b>	3.1.1
<b>RFP Page Number:</b>	17
<b>AGENCY Answer:</b>	PROPOSERS shall submit the three major sections in separately bound documents in a sealed package with the required amount of copies as described in the Proposal Format and Content Requirements Section.

<b>Question ID:</b>	41
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	If proposers are not providing confidential information within their proposals, is only one (1) hard copy and two (2) soft copies of the proposal required?
<b>Section Number:</b>	3.2.4
<b>RFP Page Number:</b>	18
<b>AGENCY Answer:</b>	PROPOSERS must submit one (1) complete signed and notarized hardcopy Proposal and one (1) redacted hardcopy Proposal as described in Section 3.2.4.
<b>Question ID:</b>	42
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please explain this requirement. Is there to be a fourth CD for attachments?
<b>Section Number:</b>	3.2.4.6
<b>RFP Page Number:</b>	19
<b>AGENCY Answer:</b>	If a PROPOSER submits any attachments as part of their response, each attachment must be provided as part of the softcopy CD/DVD or USB flash drive of the Proposal as described in Section 3.2.4.
<b>Question ID:</b>	43
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	There is no place on the form for notarization. Should proposers simply have the notary stamp over the writing on the form?
<b>Section Number:</b>	3.2.5
<b>RFP Page Number:</b>	19
<b>AGENCY Answer:</b>	Yes.
<b>Question ID:</b>	44
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Should justification for proprietary information be included in the transmittal letter?
<b>Section Number:</b>	3.13
<b>RFP Page Number:</b>	21
<b>AGENCY Answer:</b>	Justification for propriety information shall be submitted as a separate attachment in the Qualifications and Experience Section of the Proposal.
<b>Question ID:</b>	45
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	We are assuming that "Proposal Sheet" is the RFP cover form (page 1 of the RFP). Is this assumption correct?
<b>Section Number:</b>	4

<b>RFP Page Number:</b>	24
<b>AGENCY Answer:</b>	Yes.
<b>Question ID:</b>	46
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please explain how the references requested in Section 4.6 are different from the references requested in Section 4.5 – References if both are requesting references from contracts with similar scope and size.
<b>Section Number:</b>	4.6
<b>RFP Page Number:</b>	32
<b>AGENCY Answer:</b>	As described in Section 4.5, references can be from the private, non-profit, or government sector. Section 4.6 requests a list of contractual relationships with other State and/or Local Governmental entities.
<b>Question ID:</b>	47
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Should the three proposal sections be provided as separate bound documents or should all three sections be included within one bound document? If they are to be provided separately, should our Cost Proposal be provided in a separately sealed envelope?
<b>Section Number:</b>	3.1.1
<b>RFP Page Number:</b>	17
<b>AGENCY Answer:</b>	PROPOSERS shall submit the three major sections in separately bound documents in a sealed package with the required amount of copies as described in the Proposal Format and Content Requirements Section.
<b>Question ID:</b>	48
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please clarify what document(s) in the proposal submission must be notarized.
<b>Section Number:</b>	3.2.4.1
<b>RFP Page Number:</b>	18
<b>AGENCY Answer:</b>	The RFP requires three notarizations as described in Sections 3.2.5, 4.1, and 4.2.3. However, the awarded PROPOSER may be required to submit additional notarized documents and forms.
<b>Question ID:</b>	49
<b>Date Question Asked:</b>	09/25/013
<b>Question:</b>	Please clarify what is meant by “Each PROPOSER provided attachment...” Is this for optional document(s) beyond what is

	submitted in the complete copy of the proposal referenced in 3.2.4.3 and 3.2.4.4?
<b>Section Number:</b>	3.2.4.6
<b>RFP Page Number:</b>	19
<b>AGENCY Answer:</b>	If a PROPOSER submits any attachments as part of their response, each attachment must be provided as part of the softcopy CD/DVD or USB flash drive of the Proposal as described in Section 3.2.4.
<b>Question ID:</b>	50
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	As a privately held firm, we are not required to prepare audited financial statements. Would it be acceptable to provide a three-year financial summary, together with a bank letter, and/or other information to demonstrate our financial stability?
<b>Section Number:</b>	4.4.2
<b>RFP Page Number:</b>	29
<b>AGENCY Answer:</b>	No.
<b>Question ID:</b>	51
<b>Date Question Asked:</b>	09/5/2013
<b>Question:</b>	Should there be a 4.7.2.5 following this fourth line item?
<b>Section Number:</b>	4.7.2.4
<b>RFP Page Number:</b>	34
<b>AGENCY Answer:</b>	The word “and” at the end of Section 4.7.2.4 should be deleted.
<b>Question ID:</b>	52
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Has the State selected an E&E vendor? If so, what company was selected? If a vendor has not been selected, what is the State’s anticipated timeframe for procuring and selecting a vendor?
<b>Section Number:</b>	5.1.1 and 5.1.2
<b>RFP Page Number:</b>	40-41
<b>AGENCY Answer:</b>	The Alabama Department of Public Health is performing the DDI services for the E&E Project. This is an internal development project. Please refer to Section 5.1.1 of the RFP.
<b>Question ID:</b>	53
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	There are several instances requesting the IV&V consultant to “review and approve final deliverables.” Is the State looking for IV&V to approve the E&E vendor’s deliverables or provide findings and recommendations for the State’s consideration, with the State providing approval?

<b>Section Number:</b>	5.1
<b>RFP Page Number:</b>	41-54
<b>AGENCY Answer:</b>	The awarded PROPOSER will provide findings and recommendations for the State's consideration, with the State providing approval.
<b>Question ID:</b>	54
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Could the State provide a preliminary deliverables dictionary for the E&E vendor?
<b>Section Number:</b>	5.1
<b>RFP Page Number:</b>	41-54
<b>AGENCY Answer:</b>	No.
<b>Question ID:</b>	55
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Is it the State's expectation that the IV&V consultant will facilitate a review of each monthly Project Status Reports with the State and/or CMS?
<b>Section Number:</b>	5.2.1.1.4
<b>RFP Page Number:</b>	42
<b>AGENCY Answer:</b>	As described in Section 5.2.1.1.5, the awarded PROPOSER will attend meetings and present Project status, as required by the PM and CMS.
<b>Question ID:</b>	56
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Section 5.2.1.8.3 states that the IV&V consultant must review and provide written comments on the User Acceptance Test Plan. Page 49, Section 5.2.1.13 lists the User Acceptance Testing Plan as one of the IV&V consultant's deliverables. Please clarify who is responsible for development of this plan.
<b>Section Number:</b>	5.2.1.8.3 and 5.2.1.13
<b>RFP Page Number:</b>	45 and 49
<b>AGENCY Answer:</b>	As described in Section 5.2.1.8.3, the awarded PROPOSER will provide review and written comments on the User Acceptance Test Plan and User Acceptance Test Cases and Scripts.
<b>Question ID:</b>	57
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Is it the State's expectation that the IV&V consultant will also develop a sampling of test scripts and/or test scenarios?
<b>Section Number:</b>	5.2.1.8.3 and 5.2.1.8.4
<b>RFP Page Number:</b>	45
<b>AGENCY Answer:</b>	No.

<b>Question ID:</b>	58
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Is the Certification Plan a formal IV&V deliverable? If so, should that be added to the deliverables table on pages 48-49?
<b>Section Number:</b>	5.2.2.12.2
<b>RFP Page Number:</b>	54
<b>AGENCY Answer:</b>	No, the Certification Plan is not a formal IV&V deliverable. The awarded PROPOSER is expected to assist in the system certification process.
<b>Question ID:</b>	59
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Is the Agency schedule on track? <ul style="list-style-type: none"> <li>a. If so, can we assume that the IV&amp;V consultant will come on mid-way through Phase 2?</li> <li>b. If so, will the IV&amp;V consultant be responsible for reviewing project documentation that has already been completed and, if so, how far back in the project?</li> <li>c. If not, please provide an updated time table for the E&amp;E Project.</li> </ul>
<b>Section Number:</b>	5.3.2.6
<b>RFP Page Number:</b>	55
<b>AGENCY Answer:</b>	The AGENCY schedule is on track and the PROPOSER is expected to start during Phase III of the E&E Project schedule.
<b>Question ID:</b>	60
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Is the project on schedule with the phases as presented in Section 5.3.2.6?
<b>Section Number:</b>	5.3.2.6
<b>RFP Page Number:</b>	55
<b>AGENCY Answer:</b>	Yes.
<b>Question ID:</b>	61
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	For each IV&V task, it refers to 'review and validation of all E&E Project...deliverables'. However, it is clear from reading the intro paragraph of Section 5.1.2, page 41, not all documentation may be available. It is understood by reading subparagraphs of Section 5.2.1,(5.2.1.3.5, etc.) IV&V is required to provide draft and final IV&V deliverables for the draft and final E&E project deliverables. For the purposes of defining a baseline number of E&E deliverables to be used by bidders for cost proposal and State scoring, will the State please define how many draft and final E&E Project deliverables



	should be used for basis of costing per task defined in Section 9.8, page 95?
<b>Section Number:</b>	5.2.1.13
<b>RFP Page Number:</b>	48
<b>AGENCY Answer:</b>	All known IV&V deliverables are defined in Section 5.2.1.
<b>Question ID:</b>	62
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please clarify to whom the IV&V team will report to within the State?
<b>Section Number:</b>	General
<b>RFP Page Number:</b>	N/A
<b>AGENCY Answer:</b>	The IV&V team will report the Portfolio Management Office of the Alabama Medicaid Agency.
<b>Question ID:</b>	63
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please provide a timeline of the design, development and implementation phases of the system replacement in scope.
<b>Section Number:</b>	1.1
<b>RFP Page Number:</b>	8
<b>AGENCY Answer:</b>	Please refer to Section 5.3.2.6.
<b>Question ID:</b>	64
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please provide the incumbent vendor name and contract period of performance for any IV&V services provided to the Agency.
<b>Section Number:</b>	5.1
<b>RFP Page Number:</b>	38
<b>AGENCY Answer:</b>	All requirements are defined in the RFP. Any Proposal should reflect the ability and cost of the PROPOSER to provide the requested services.
<b>Question ID:</b>	65
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please provide the incumbent vendor name and contract period of performance for the systems integration services provided.
<b>Section Number:</b>	5.1
<b>RFP Page Number:</b>	38
<b>AGENCY Answer:</b>	The E&E Project does not have a vendor for system integration services. All the development work is performed in-house.
<b>Question ID:</b>	66
<b>Date Question Asked:</b>	09/25/2013
<b>Question:</b>	Please provide the incumbent vendor name and contract period

	of performance for any project management services provided.
<b>Section Number:</b>	5.1
<b>RFP Page Number:</b>	38
<b>AGENCY Answer:</b>	All of the project management work is performed in house by AGENCY staff.